

SINGAPORE LAND AUTHORITY

Integrated Land Information Service (INLIS)

Image of HDB Instruments (DIS)

User Manual

Version No. 1.0
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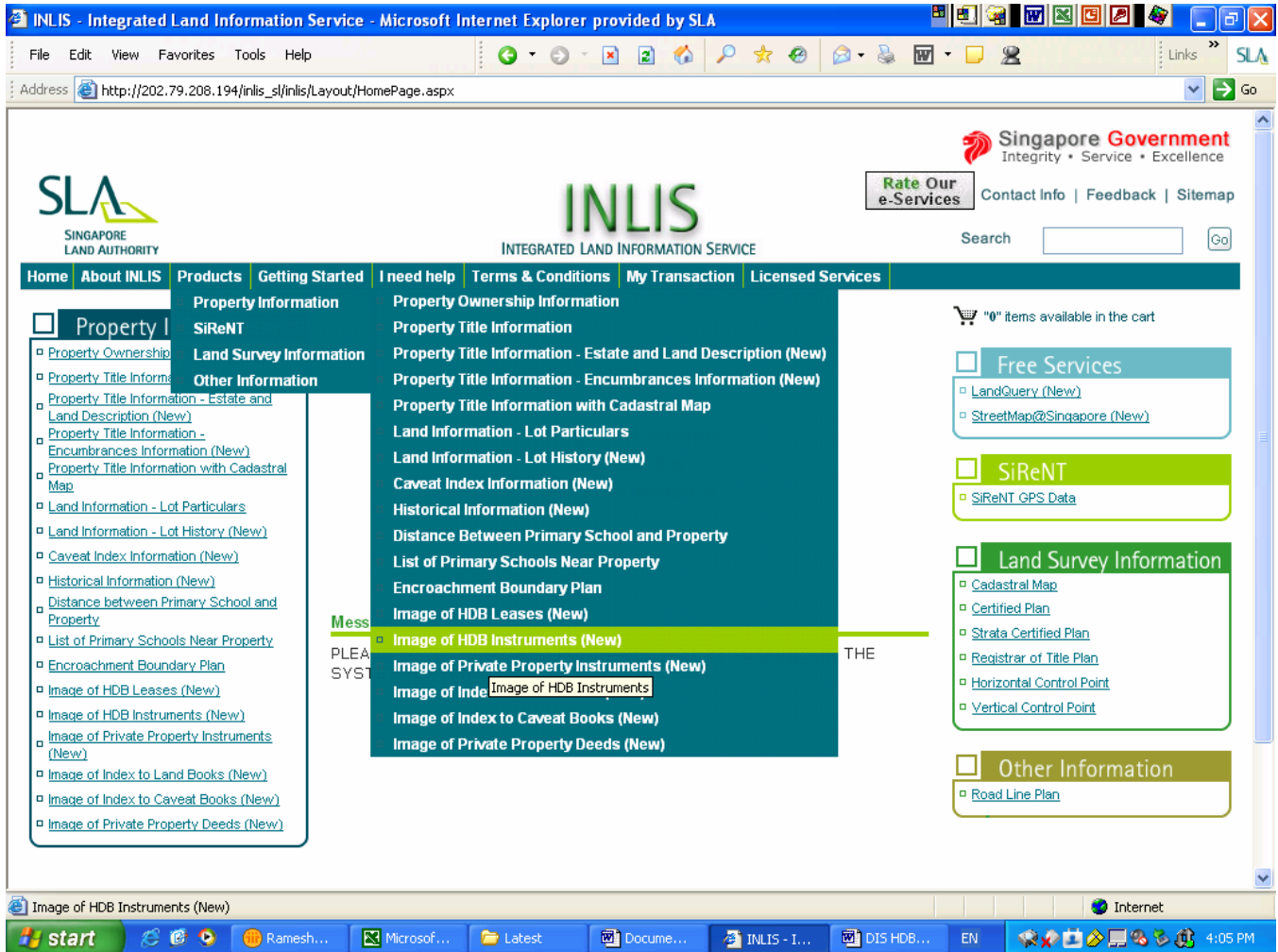
1 **Image of HDB Instruments**

- This is a Document Image Search module which helps to retrieve Images of HD Instruments from SLA's Document Image Processing system (DIPS).

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2 Getting Started

- a) Click on services to produce a drop-down menu display. Under Property Information, select Images of HDB Instruments.



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- b) The system will bring you to the page as shown below. This page describes the functions of Caveat Index Information, provides FAQ and other useful hyperlinks.
- Image of HDB Instruments can be searched using the following search keys
 - HDB Instrument Number

2.1 Search by HDB Instrument Number



The screenshot shows a Microsoft Internet Explorer browser window displaying the INLIS (Integrated Land Information Service) website. The address bar shows the URL: http://202.79.208.194/inlis_sl/inlis/DIS/DIS_HDB_INSTRUMENT.aspx?strService=DIS&strProduct=HDBINS&strSearchKey=instNumHDB. The website header includes the SLA (Singapore Land Authority) logo, the INLIS logo, and the Singapore Government logo with the tagline "Integrity • Service • Excellence". A navigation menu contains links for Home, About INLIS, Products, Getting Started, I need help, Terms & Conditions, My Transaction, and Licensed Services. A search bar is located in the top right corner. The main content area is titled "Image of HDB Instruments" and contains the following text:

You can obtain copies of HDB instruments lodged at the Land Registry which have been registered. Example of copies of instruments you can apply are Transfers, Mortgages, Caveats, Applications to Notify Charge etc.

If the instruments requested are in digital format, the images of the documents in PDF format will be provided.

However, if the instrument requested are in microfilm format or still in paper form, SLA will send you a hard copy. It will take one working day for the hard copy to be sent to you. It will be faster if you request the document to be sent via fax. Click [here](#) for sample & [here](#) for Product Price.

User Manual
Click [here](#) for user manual.

Frequently Asked Questions (FAQ)
Click [here](#) for FAQ.

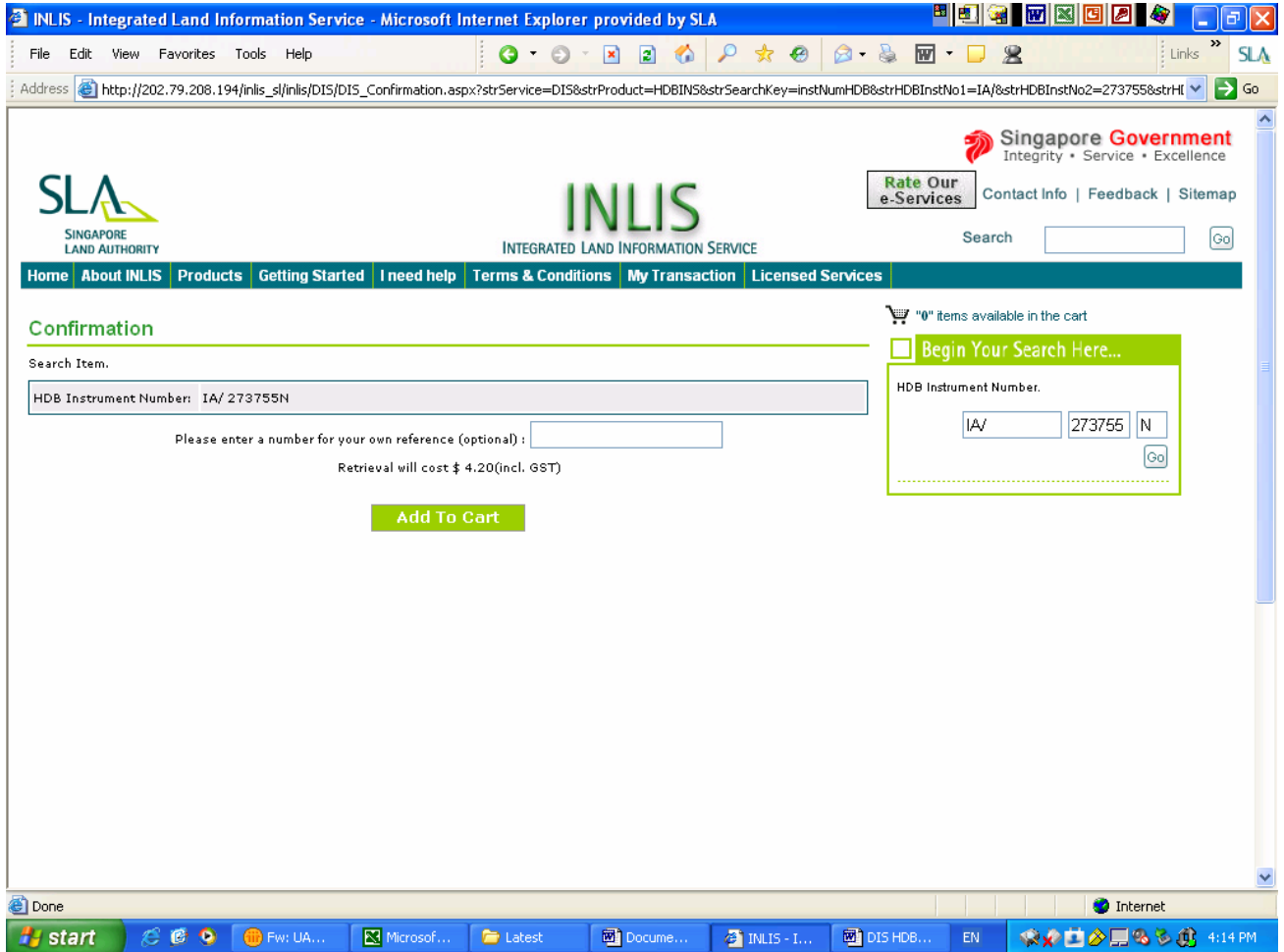
Service Access Hours
Click [here](#) for service access hours.

Terms and Conditions of Use
Click [here](#) for the Terms and Conditions of Use.

On the right side of the page, there is a search box titled "Begin Your Search Here..." with the label "HDB Instrument Number." and a "Go" button. A shopping cart icon indicates "0" items available in the cart. The browser's taskbar at the bottom shows the Start button, several open applications (Ramesh..., Microsof..., Latest, Docume..., INLIS - I..., DIS HDB..., EN), and the system clock showing 4:11 PM on 4/11/2008.

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2.2 Confirmation Page



3 **View Shopping Items**

The system will bring you to View Shopping Items page where you can view the selected items. If you wish to purchase other item, click on “Continue Shopping” button and the system will go back to the homepage.

If you decide not to purchase the selected item, click ‘Clear Cart’ and the product in the cart would be deleted.

If you are done with selecting products and wish to pay, click on ‘Check Out’. You have two options to get the product.

- a) Download and print (in PDF format)
- b) Get it posted to you. If you need this, please refer to **Check Out** user manual Section 2 - Requesting for Postal Services.

Please refer to **Check Out** user manual for payment flow.

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The screenshot shows the INLIS (Integrated Land Information Service) website in a Microsoft Internet Explorer browser. The page title is 'INLIS - Integrated Land Information Service - Microsoft Internet Explorer provided by SLA'. The address bar shows the URL: http://202.79.208.194/inlis_sl/inlis/ShoppingCart/SLA_Shopping_ViewItem.aspx.

The website header includes the SLA (Singapore Land Authority) logo, the INLIS logo, and the Singapore Government logo with the tagline 'Integrity • Service • Excellence'. There is a 'Rate Our e-Services' button and links for 'Contact Info', 'Feedback', and 'Sitemap'. A search bar is also present.

The navigation menu includes: Home, About INLIS, Products, Getting Started, I need help, Terms & Conditions, My Transaction, and Licensed Services.

The main content area is titled 'View Shopping Items'. It displays a transaction ID: * 771467c7-5643-498b-892b8db0d0d6801b.

ITEM	PRODUCT	DESCRIPTION	UNIT PRICE (incl. GST) \$	UNCHECK TO REMOVE
1	Image of HDB Instrument	• HDB Instrument No IA/ 273755N	4.20	<input checked="" type="checkbox"/>
			<input type="checkbox"/> Printing & Postage Fee : \$	3.50
			GST : \$	0.27
			Total (incl. GST) : \$	4.20

Below the table, there is a section titled 'Please enter address for product to be delivered**'. It contains input fields for 'Name' and 'Address ***'. Below these fields are three instructions:

- [*] Please take note of the transaction id for future reference.
- [**] Please take note that postal service is restricted to Singapore only.
- [***] Please fill in the complete or valid postal address e.g : block/house number, level number, unit number or godown unit/room number, street name & postal code. Incomplete or invalid postal address will cause the goods undelivered.

At the bottom of the form, there are three buttons: 'Check out', 'Continue Shopping', and 'Clear Cart'.

The footer of the page indicates 'Last Update : November 2006'.

The Windows taskbar at the bottom shows the start button, several open applications (including 'INLIS - I...' and 'DIS HDB...'), and the system clock showing 4:16 PM on 11/11/2006.