

SINGAPORE LAND AUTHORITY

Integrated Land Information Service (INLIS)

Images of Private Property Instruments

User Manual

Version No. 1.0
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INLIS- Private Property Instruments User Manual

1 Image of Private Property Instruments

This search allows the member of public to obtain for images of documents relating to property transactions (both private property and HDB flats) lodged at the Land Registry such as Caveats, Transfers, Mortgages, Leases, Index to Land Books, Index to Caveat Books and Deeds.

You can obtain copies of Private Property Instruments lodged at the Land Registry which have been registered. Example of copies of instruments you can apply are Transfers, Mortgages, Caveats, Applications to Notify Charge etc.

If the instruments requested are in digital format, the images of the documents in PDF format will be provided.

However, if they are in microfilm format or still in paper form, SLA will send you a hard copy. It will take two working days for the hard copy to be sent to you. It will be faster if you request the instruments to be sent via fax.

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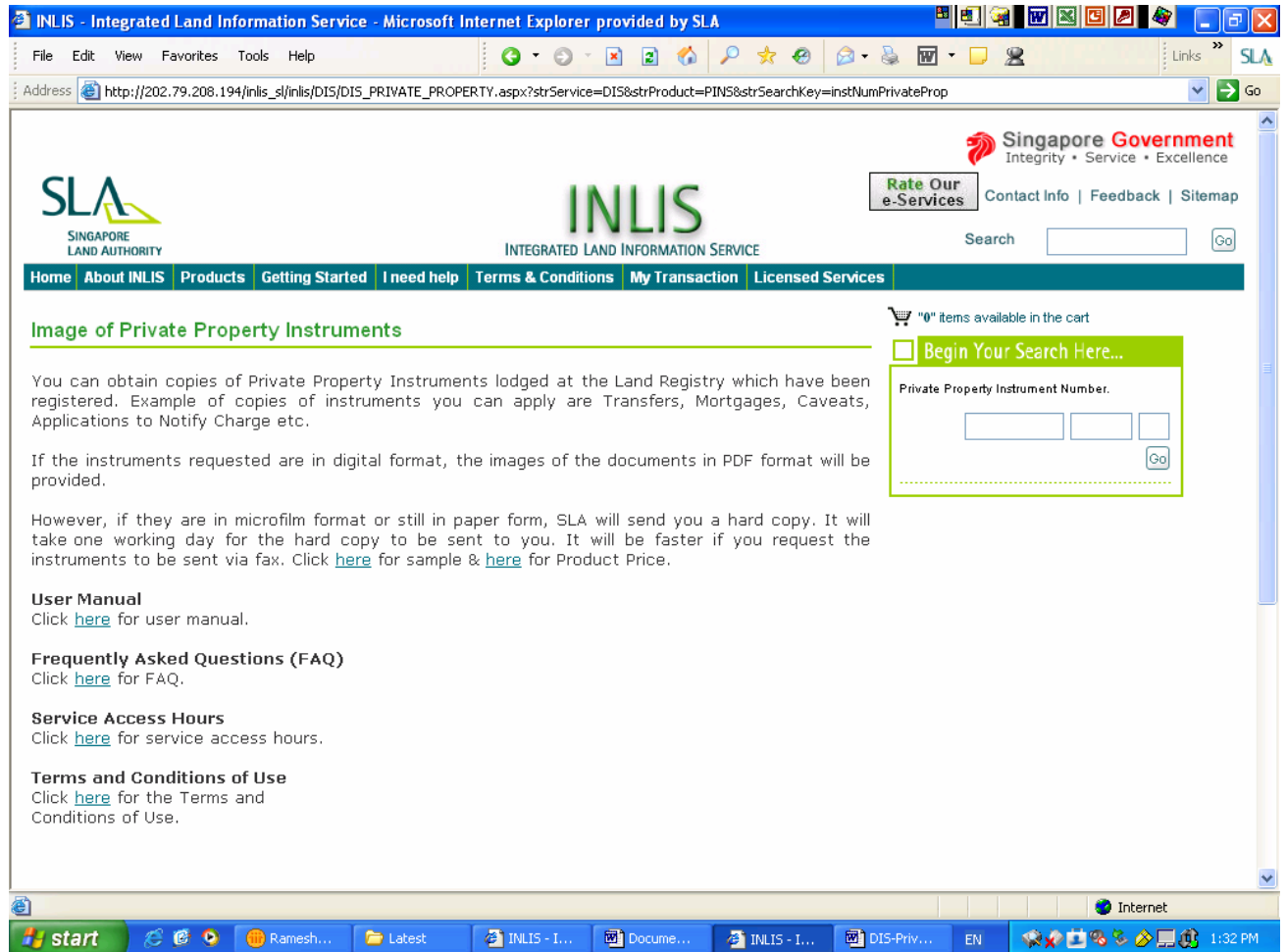
2 Getting Started

a) Click on services to produce a drop-down menu display.



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The system will bring you to the page as shown below. This page describes the about Private property Instruments, provides FAQ and other useful hyperlinks.



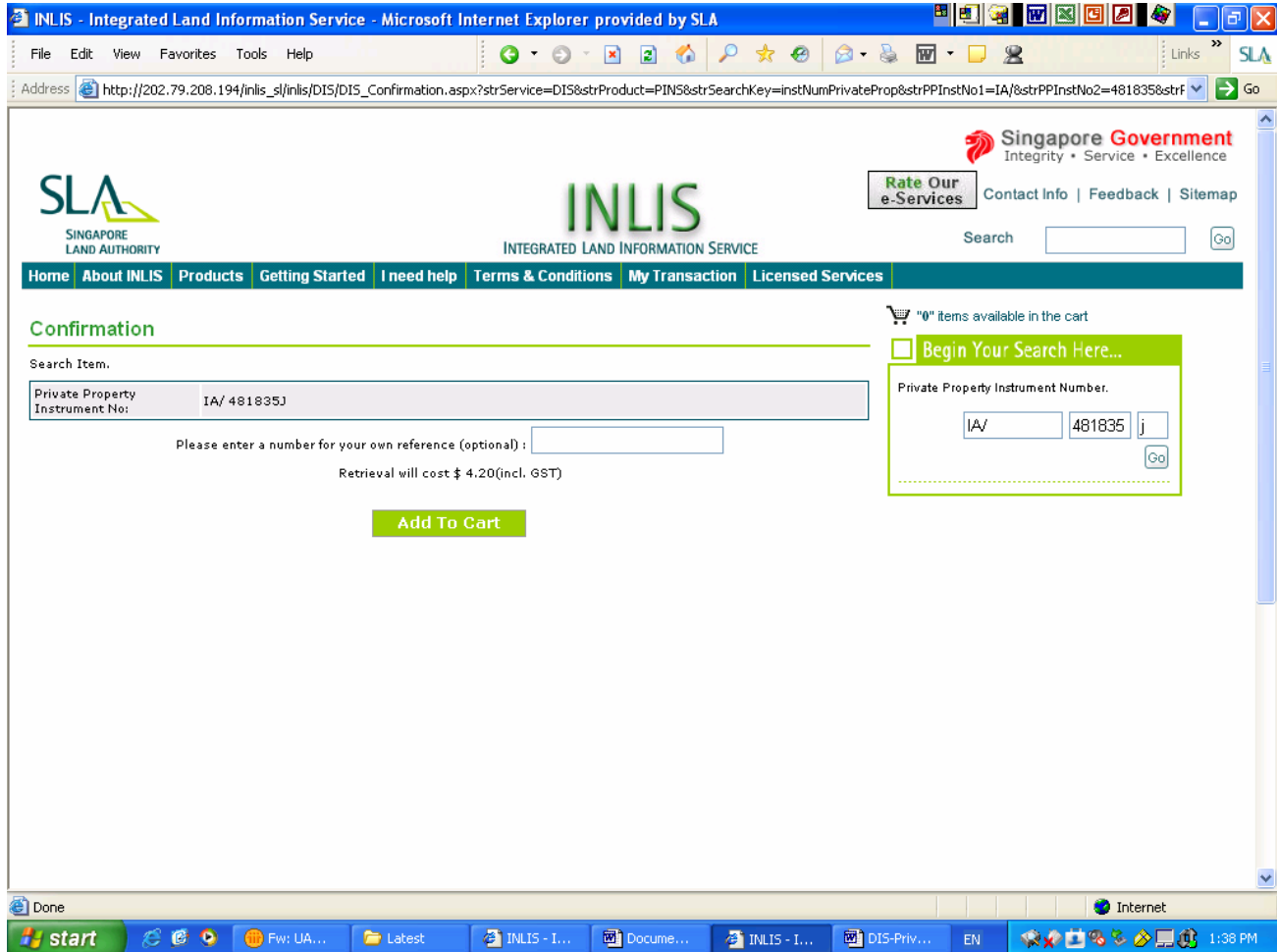
User can search for information using the following search keys under *Search Here...* function.

- Image of Private Property Instruments
 - Private Property Instrument Number

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Confirmation Page

If the instrument is available then the system will display the confirmation page.



3 **View Shopping Items**

The system will bring you to View Shopping Items page where you can view the selected items. If you wish to purchase other item, click on “Continue Shopping” button and the system will go back to the homepage.

If you decide not to purchase the selected item, click ‘Clear Cart’ and the product in the cart would be deleted.

If you are done with selecting products and wish to pay, click on ‘Check Out’. You have two options to get the product.

- a) Download and print (in PDF format)
- b) Get it posted to you. If you need this, please refer to **Check Out** user manual Section 2 - Requesting for Postal Services.

Please refer to **Check Out** user manual for payment flow.

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The screenshot shows the INLIS (Integrated Land Information Service) website interface. At the top, there is a navigation menu with links: Home, About INLIS, Products, Getting Started, I need help, Terms & Conditions, My Transaction, and Licensed Services. The main content area is titled "View Shopping Items" and displays a transaction for a private property instrument.

Transaction Id: * 727bfb7b-a3ef-42c0-bf17b4b093209281

ITEM	PRODUCT	DESCRIPTION	UNIT PRICE (incl. GST) \$	UNCHECK TO REMOVE
1	Image of Private Property Instrument Number	• Instrument No IA/ 481835J	4.20	<input checked="" type="checkbox"/>
<input type="checkbox"/> Printing & Postage Fee : \$			3.50	
GST : \$			0.27	
Total (incl. GST) : \$			4.20	

Please enter address for product to be delivered**

Name :

Address *** :

[*] Please take note of the transaction id for future reference.
 [**] Please take note that postal service is restricted to Singapore only.
 [***] Please fill in the complete or valid postal address e.g : block/house number, level number, unit number or godown unit/room number, street name & postal code. Incomplete or invalid postal address will cause the goods undelivered.

Buttons: [Check out](#) [Continue Shopping](#) [Clear Cart](#)

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